

CHILDCARE



A FOCUS FOR CHILD CARE CENTRES ACROSS AUSTRALIA IS MEETING THE GOVERNMENT'S QUALITY OF SERVICE REQUIREMENTS.

OUR EXPERTISE - YOUR PEACE OF MIND

ComOps Workforce Management (WFM) enables child care centres to focus on what matters - the children. Facilitating compliance with the National Quality Framework by ensuring Educator to Child ratios and matching ratios with the correct qualifications, **ComOps WFM**

simplifies your allocation of staff. In addition to managing all the traditional areas of workforce management; scheduling & rostering, time & attendance and award interpretation, **ComOps** can also manage your safety issues. It has the ability to track and report any risks

or incidents in our sophisticated Work Health & Safety module. The following is a snapshot of how **ComOps WFM** helps our customers address the many demands associated with managing and optimising their business and how it can help yours.



Compliance.

Educator to child ratios, qualifications and certifications automatically matched to stipulated requirements




Manage Cost.

Enable changes before exceeding projected staffing costs



Work Health & Safety.

Easily accessible tools enabling all workers to record incidents, hazards and risks



We understand the many challenges of managing a **child care** workforce. Working towards and meeting Educator to Child ratios, Educator qualification, and staffing requirements can be a complex task. Ensuring your children and staff spend their days in a pro-actively safe workplace is a complex ongoing job.

- ◇ **Centralised Administration.** Whether dozens of staff in one or thousands across multiple centres our solution provides you with the centralised administrative capability you need to run your business more efficiently.
- ◇ **Simple Scheduling & Rostering.** Take the guess work out of estimating labour costs at the time of scheduling while enabling compliance with your Educator to Child ratio. Simplify the time-consuming and complex task of staff scheduling and generating the optimum schedule every time.
- ◇ **Volume Rostering.** Optimise rosters based on variation in attendance numbers.
- ◇ **Self-Service.** With high numbers of part-time and shift working staff, accelerating on-boarding and engaging with your workforce is critical. Our mobile ready applications improve employee productivity, providing staff with the ability to access their schedules, accept & reject shifts, update availability and view & submit leave requests.
- ◇ **Time & Attendance.** From biometric devices to mobile applications, ComOps' time collection options put an end to the laborious task of manually collecting and entering employee time sheet information. Our automated data collection provides real-time insight when needed.
- ◇ **Award Interpretation.** From interpreting employee time sheets to costing rosters, our comprehensive award interpretation manages the most complex work rules.
- ◇ **Payroll Integration.** Seamless integration into your existing payroll system eliminates the need for manual intervention and reduces human error. ComOps WFM ensures that the correct hours are transferred to payroll accurately and your workforce is paid correctly and on time.
- ◇ **Reporting.** Quickly and easily monitor trends, control overtime, compare budget to actual, improve planning and forecasting with our fully integrated reporting suite.
- ◇ **Safety.** ComOps WHS lowers the overall risk and can help ensure the safety of your children. It provides you with an auditable account, documenting the procedures used and the results of the identification, notification, analysis and mitigation process. ComOps WHS lowers the overall risk and can reduce costs, claims, premiums and potential fines.

CALL US NOW ON
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OR

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AND LET US SAVE YOU
TIME AND MONEY

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About ComOps

ComOps provides effective Workforce Management Solutions including Rostering and Scheduling, Award Interpretation, Labour Cost Management, Fatigue Risk Management, Leave Management, Time & Attendance, Employee Self-Service Portals, Risk Management & Safety Compliance and Workforce Analytics.

ComOps provides solutions for child care centres before and after school care, long day care centres and preschools. ComOps is a Microsoft Gold Partner and has ISO 9001 Accreditation.